TENNESSEE DEPARTMENT OF REVENUE

Title Only Application

RV- F1310101 (Rev. 9-22)

PURPOSE: Motor vehicles, motorized bicycles, and certain trailers, when driven or moved upon a highway, are subject to the registration and certificate of title provisions of chapters 1-6 of title 55 of the Tennessee Code Annotated. However, there are certain instances when a registration is not required and receiving a title only is permitted. The County Clerk is authorized to approve a request for title only for the reasons indicated below if the requisite proof of ownership documentation listed is provided. Eligibility determination is made on a case by case basis. If a request does not apply to any of the reasons listed below, an applicant may complete sections A and C and submit this form along with proper ownership documents and a letter stating the reason for requesting permission for title only to the County Clerk for authorization consideration from the Vehicle Services Division. For questions: call 615.741.3101 or email CountyClerk.Help@tn.gov.

INSTRUCTIONS: Please complete the application below in its entirety and include supporting documentation accordingly, along with the $5.50 fee.

A. APPLICANT/VEHICLE INFORMATION

Owner Name: _____

Email: _____ Phone: _____

Physical Address: _____
STREEET CITY STATE ZIP

Mailing Address (if different) _____
STREET CITY STATE ZIP

Vehicle Year: _____ Vehicle Make: _____ VehicleModel: _____

Vehicle Identification Number (VIN): _____

B. REASON FOR REQUEST – Indicate the reason for the request of a title only (Required proof of ownership documentation information is listed.)

☐ Out-of-state Repossession
- Required: Repossession paperwork

☐ Insurance Company Settlement
- Required: Insurance Company documentation

☐ Dealer Selling to Out-of-State registrant
- Required: Properly reassigned title and Bill of Sale or Dealers Invoice

☐ Selling Vehicle Donated to Non-Profit Organization
- Required: Properly reassigned title and Bill of Sale

☐ Selling Vehicle Confiscated by Government Agency
- Required: Order issued by the court or seizing agency

☐ Mobile Home
- Required: Properly reassigned title or MSO/MCO

☐ IRP Registration*
- USDOT# _____ ***or*** IRP# _____
- Is Vehicle Leased? ◯ yes ◯ no

☐ If yes, MC# _____ ***and***
Lessee Name _____

☐ Copy of the Lease Agreement attached
(required in order to be exempt from sales tax)

* If a USDOT# or IRP account# cannot be provided, your application for title must be made to the IRP Unit along with applications for IRP license plates.

☐ Vehicle not required to be titled and/or registered in TN
- Required: Properly reassigned title and Bill of Sale or Dealers Invoice

◯ non-use ◯ project/hobby ◯ ATV ◯ personal trailer
other: _____

C. APPLICANT CERTIFICATION STATEMENT – As provided by Tenn. Code Ann. §55-3-101, I, the undersigned applicant, request permission to obtain a title only and hereby certify under penalty of perjury that the statements made herein are true and accurate to the best of my knowledge and belief.

Signature: _____ Date: _____

OFFICIAL USE

For a reason not listed above, the applicant has supplied ownership documentation and a letter stating the reason for the request for approval for a title only.

Vehicle Services approval by: _____ Date: _____